INFORMATION BULLETIN

Joint Entrance Test for <u>Paramedical & Allied Sciences – Postgraduate Courses</u>

JENPAS (PG)-2020

Date of Examination
6th March 2021 (Saturday)
&
7th March 2021 (Sunday)

West Bengal Joint Entrance Examinations Board

AQ-13/1, Sector V, Salt Lake City

Kolkata 700091

1800-1023-781, 1800-3450-050

Release date: 3rd February 2021

	IMPORTANT INSTRUCTIONS FOR ONLINE APPLICATION
	Candidates are required to go through the Information Bulletin carefully before applying for the examination.
	Once an application is received, it will be construed that the candidate agrees to all terms & conditions, rules & regulations stipulated in the Information Bulletin and in the relevant notices published by the Board for the said purpose.
	Any application not in compliance with the conditions specified in the Information Bulletin is liable to be rejected.
1.	Application for the examination must be done online only. No printed application form is available.
2.	Ensure filling genuine application form available online at www.wbjeeb.nic.in
3.	**It is essential to have a mobile number and a unique email ID.**
	All future communications will be sent to the registered mobile number and email ID. WBJEEB will not be responsible for non-receipt of any communication if the mobile number and/or the email ID are wrong/non- existing/non-functional/changed or due to network condition.
4.	Once the registration details i.e., **name, father's name, mother's name, gender, domicile and date of birth** are entered and submitted, this information **cannot be changed/modified/edited under any circumstances**.
	Also, the information must match exactly with the school/college admit cards, mark sheets, certificates, photo identity cards, caste/category/income/EwS certificates etc. which a candidate has to produce at the time of entering the examination hall, during counselling/admission and registration with the University.
5.	Do not attempt to make any duplicate application.
6.	Do not share your application number; password, security question/answer with anyone.
7.	Upload **scanned** copy of photograph and signature as per the instructions provided in the Information Bulletin. If any candidate receives any SMS/email regarding discrepancy in photograph/ signature, he/she must take corrective action immediately **within one day.** Admit cards will not be issued if these images are illegible and thus not acceptable.
8.	If any information **other than** name, father's name, mother's name, gender, domicile and date of birth given in the application needs to be corrected, the rectification can be done by the candidate only within the notified 'Correction Period'. The Board cannot and will not make or allow any correction thereafter.
9.	Application fees is **₹3000 (Rupees three thousand only) per paper** plus the Bank's Service Charges, as applicable, payable by Net Banking/ Debit Card/ Credit Card.
	Once the on-line payment is complete, the system automatically generates the Confirmation Page to be downloaded. If the confirmation page is not generated, it's an indication that the payment is not complete. In such case, the candidate is advised to make payment once again.
	Do not wait for the last day to make fee payment in order to avoid payment failure by Bank or EPG.
10.	Keep copies of **confirmation page, admit card** in safe custody.
11.	Candidates are requested to go through the Board's website (www.wbjeeb.nic.in/ wbjeeb.in) regularly to update themselves for the latest information.
12.	For any information on required Academic Qualification in respect to admission into different University/Institution and in respect to other specific criteria issued by the Government/Regulatory bodies from time to time, the candidates are requested to regularly go through the websites of the respective University/Institution/Regulatory body and the Board's website. Board will not be held responsible by any way, if any candidate fails to aware himself/herself regularly on any updated

	information.
13.	For any query regarding the examination, contact: **The Controller of Examinations** **West Bengal Joint Entrance Examinations Board** **AQ-13/1, Sector –V, Salt Lake City, Kolkata-700091** **Examination Helpdesk: -1800-1023-781, 1800-3450-050** **Email: info@wbjeeb.in**

1.0	**Introduction:**
	The West Bengal Joint Entrance Examinations Board
	The West Bengal Joint Entrance Examinations Board (WBJEEB) was established in 1962 by Government of West Bengal in exercise of the powers conferred under article 162 of the Constitution of India in pursuant to No. 828-Edn(T), dated 02.03.1962. Subsequently, the Board was recognised as a Statutory Body vide West Bengal Act XIV of 2014 and was authorised for conducting the Joint Entrance Examination (WBJEE) in respect to admission to various institutions in West Bengal imparting education in Medical, Engineering and Technological courses.
	The Board is empowered to conduct Common Entrance Examinations for admission to Undergraduate and Postgraduate Professional and Vocational Courses.
	WBJEEB has been instrumental in the admission process based on online application and allotment through e-Counselling since 2012. It advocates fairness and transparency, ensures no-error and adopts state-of-the-art technology.
2.0	**JENPAS-PG-2020**
2.1	**The Examination:** For the academic session of 2020-21, the Board will conduct common entrance examination titled **JENPAS-PG-2020** for admission into **following** courses in various colleges/ institutes in the State of West Bengal.

1.	Diploma in Dietetics (Dip Diet)
2.	Diploma in Health Promotion and Education- DHPE
3.	Diploma in Health Statistics - DHS
4.	Fellowship in Pain Management (FPM)
5.	Fellowship in Regenerative Medicine & Translational Sciences. (FRMTS)
6.	M. Phil in Regenerative Medicine & Translational Sciences (M. Phil RMTS)
7.	M. Phil in Clinical Psychology (M. Phil CP)
8.	M. Phil in Psychiatric Social Work (M. Phil PSW)
9.	M. Sc in Applied Nutrition (MAN)
10.	M. Sc in Medical Biotechnology (M. Sc BT)
11.	M. Sc in Medical Laboratory Technology in Biochemistry (M. Sc MLT-Biochem/ MicroBio)
12.	M. Sc. in Critical Care Science (M. Sc CCS)
13.	M. Sc. in Operation Theatre Science (M. Sc OTS)
14.	M. Sc. in Perfusion Science (M. Sc PS)
15.	Master in-Hospital Administration (MHA)
16.	Master of Audiology & Speech Language Pathology (MASLP)
17.	Master of Occupational Therapy (MOT)
18.	Master of Physiotherapy (MPT- Sports Medicine/ Neurology/ Orthopaedics)
19.	Master of Prosthetics & Orthotics (MPO)
20.	Master's in-Public Health (MPH)
21.	Post Graduate Diploma in Disability & Rehabilitation Management (PGDDRM)

	A candidate depending on his/her eligibility (as given in section 3 below) can apply for any number of courses, but for only one course from each group as given in 2.2 below. Application fess is Rs 3000/- for each paper.
2.2	**Schedule:**

		10:00 am to 11:30 am	12:30 pm to 2:00 pm	3:00 pm – 4:30 pm
	06.03.2021 (Saturday)	**(Group-1)** MPT, MOT, MPO, MASLP, Dip Diet, MSc BT, MPhil RMTS	**(Group-2)** MAN, MSc MLT, MPhil CP, MPhil PSW, FRMTS	**(Group-3)** DHPE, FPM, MSc CCS MSc OTS MSc PS
	07.03.2021 (Sunday)	**(Group-4)** PGDDRM	**(Group-5)** MHA	**(Group-6)** MPH DHS

No further examination shall be held under any circumstances for those who will be unable to appear on the above scheduled date and time.

2.3	**Pattern of Question Papers.** Each paper will contain 100 questions. All questions will be of **Multiple- Choice Question (MCQ)** type, with four answer options. Time for each paper is 90 minutes. The questions will be in **English language only.**
2.4	**Syllabus:** The topics and number of questions of various papers are as follows,

S.N.	Course	Topics
1.	**Dip Diet**	Standard Bachelor course syllabus of Basic Nutrition, Physiology, Chemistry and Basic Food Science – 100 Q.
2.	**DHPE**	Standard Bachelor course syllabus of Basic Public Health Sciences – 100 Q
3.	**DHS**	Class XII standard syllabus of Mathematics with and basics of statistics – 100 Q
4.	**FPM**	MBBS standard questions on Anatomy, Physiology, Biochemistry, Pathology, Pharmacology, Psychiatry, Anesthesiology, Physical Medicine, Orthopedics, General Medicine, Rheumatology, Oncology and Community Medicine related to Pain. – 100 Q
5.	**FRMTS**	Relevant sections of Regenerative Medicine and Translational Sciences covered in the courses of qualifying examinations. – 100Q
6.	**MPhil RMTS**	Relevant sections of Regenerative Medicine and Translational Sciences covered in the courses of qualifying examinations. – 100Q

7.	**MPhil CP**	General Psychology, Clinical Psychology, Biological Psychology, Developmental Psychology, Social Psychology, Health Psychology, Personality Theories, Research Methods and Statistics, Psychological Assessment, Psychotherapy, Psychiatry and Legal aspects of Mental Health as in syllabus of qualifying courses. – 100 Q
8.	**MPhil PSW**	Social Work, Social Work Research, Psychology, Sociology, Psychiatry General Knowledge and Current Affairs – 100 Q
9.	**MAN**	Standard Bachelor course syllabus of Physiology, Biochemistry, Nutrition, Community Health, Food Sciences, and Maternal and Child Nutrition – 100 Q.
10.	**MSc BT**	Nucleotides and Nucleotides, DNA and RNA based information, Genes and Chromosomes, Protein Chemistry: amino acid composition, structure and functions, Enzymology, Polysaccharides, Carbohydrates and Lipids, Bio membranes – 100 Q
11.	**MSc MLT**	a) Biochemistry as in BMLT syllabus – 50 Q b) Microbiology as in BMLT syllabus – 50 Q
12.	**MSc CCS**	Relevant questions based on the standard of bachelor's degree courses. – 100 Q
13.	**MSc OTS**	Relevant questions based on the standard of bachelor's degree courses. – 100 Q
14.	**MSc PS**	Relevant questions based on the standard of bachelor's degree courses. – 100 Q
15.	**MHA**	a) Arithmetic – 10 Q b) Logic and reasoning – 20 Q c) General Knowledge – 20 Q d) General Science – 30 Q e) English language– 20 Q
16.	**MASLP**	a) Audiology: Introduction to Audiology; Diagnostic Audiology; Amplifications and Assistive Devices for the Hearing Impairment; Educational Audiology; Rehabilitation Audiology; Noise Measurement and Hearing Conservation. – 50 Q b) Speech Language Pathology: Introduction to Speech Language Pathology; Childhood Communication Disorders; Articulation and Phonological Disorders; Voice and Laryngectomy; Fluency and its disorders; Adult Neuro- communication disorders; Neuromotor Speech Disorders. – 50 Q
17.	**MOT**	a) General Biological Science – 50 Q b) Standard BOT or equivalent course – 50Q
18.	**MPT**	a) General Biological Science – 50 Q b) Standard BPT or equivalent course – 50 Q
19.	**MPO**	a) General Biological Science – 50 Q b) Standard BPO or equivalent course – 50 Q

20.	**MPH**	a) All biological science subjects (Botany, Chemistry, Zoology, Physiology, Microbiology, Biotechnology) and all medical science subjects (Allopathy/ AYUSH/ Dentistry/ Pharmacy/ Nursing) – 35 Q
		b) Social science subjects (Anthropology, Sociology, Economics, Rural Development, Development studies) and Social Determinants of Health – 35 Q
		c) Statistical/ Numerical ability and questions on Current Affairs/ General Knowledge on Public Health – 30 Q
21.	**PGDDRM**	Rehabilitation, Physiotherapy, Occupational Therapy, Prosthetics & Orthotics, Psychology, Sociology and Special education. – 100 Q

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2.5 Mode of answering in the examination.

a) Questions are to be answered on specially designed optical machine-readable response **(OMR)** sheet, which will be evaluated by Optical Mark Recognition method. Thus, it is very important to follow the correct method of marking.

b) There will be four alternative answers for each question. Candidates will indicate response to the questions by **darkening the appropriate circle completely with blue/black ball point pen**.

c) Any other kind of marking e.g., filling the bubble incompletely, filling with pencil, cross mark, tick mark, dot mark, circular mark, over writing, scratching, erasing, white ink, marking outside the bubble etc. may lead to wrong/partial/ambiguous reading of the response. **WBJEEB will be, in no way, responsible for such eventuality**.

d) Response marking cannot be edited/changed/erased/modified.

2.6 Scoring Methodology

a) All questions will have four answer options.

b) Only one option is correct.

c) Correct response will yield 1 (one) mark.

d) Incorrect response will yield -1/4 (25% negative) marks.

e) For any combination of response with more than one option, the said answer will be treated as incorrect and will yield -1/4 (25% negative) marks.

f) No response will yield zero mark.

2.7 Ranking Methodology and publication of Merit Lists

WBJEEB will prepare merit ranks based on the candidates' **score in the entrance tests.** Individual candidates will be able to view and download his/her Rank Card, which will contain score and rank. **WBJEEB does not publish any rank/score list for public**.

a) The rank shall be in the name and style of **'GMR'** (General Merit Rank)

b) Ranking shall be done in the descending order of marks scored in the entrance test.

c) However, there may be ties and the tie-breaking rule given in section 2.8 below shall be applicable for determining the merit rank.

d) Separate reserved category merit position will also be indicated for respective category of students e.g., SC Rank, ST Rank, OBC-A Rank, OBC-B Rank, PwD Rank, EWS Rank as applicable.

e) **Sequencing order for counselling/allotment of seat/admission will be based on GMR only** (not on category ranks). Category ranks are only for information to candidates.

f) Category ranks are generated based on the birth category information given by the

	candidates during online application. If during verification, any candidate's claim is found invalid, his/her category rank will be cancelled and the candidate will be considered in general category. **Category ranks of other candidates will not be revised**.
2.8	**Tie–breaking Methodology in Merit Rank:** a) Higher ratio of positive to negative score. b) If tie exists still thereafter, same will be broken by the date of birth (DOB) of the concerned candidates; the older candidate will be given preference over the younger one.
2.9	**Rules of the examination (JENPAS-PG-2020):** Rules to be followed during the examination is given in APPENDIX-**3**
3.0	**Eligibility criteria for admission (as intimated by the WBUHS).** a) **Citizenship**: Applicant must be a **citizen of India**. b) **Upper age limit:** For some courses there is an upper age limit (**as on 31st December 2020**) as given below**.**

S.N.	Course	Upper age limit	S.N.	Course	Upper age limit
1.	Dip Diet	No upper age limit	11.	MSc MLT	No upper age limit
2.	DHPE	50 years	12.	MSc CCS	No upper age limit
3.	DHS	35 years for SC/ST, 33 years for OBC, 30 years for others	13.	MSc OTS	No upper age limit
4.	FPM	No upper age limit	14.	MSc PS	No upper age limit
5.	FRMTS	55 years	15.	MHA	No upper age limit
6.	MPhil RMTS	55 years	16.	MASLP	No upper age limit
7.	MPhil CP	40 years	17.	MOT	No upper age limit
8.	MPhil PSW	40 years	18.	MPT	No upper age limit
9.	MAN	No upper age limit	19.	MPO	No upper age limit
10.	MSc BT	No upper age limit	20.	MPH	45 years
11.	MSc MLT	No upper age limit	21.	PGDDRM	No upper age limit

c) Academic criteria.

	Course	Eligibility Criteria
1.	Dip Diet	The candidate must pass full-time regular course in MBBS / BHMS / BAMS / BUMS / BDS from any recognized university and be registered with respective Council. OR The candidate must pass full-time regular course in BSc (H) in (Physiology / Chemistry / Clinical Nutrition) with Dietetics as one of the subjects from any recognized university. OR The candidate must pass BSc Nursing / Post Basic B.Sc. Nursing from any institution recognized by Indian Nursing Council.

	2.	DHPE	The candidate must pass full-time regular bachelor's degree (Hons) course in any of the following from any recognized university. • Biological Sciences or equivalent • Social Sciences • MBBS / BHMS / BAMS / BUMS / BDS • Nursing The candidate must have minimum two years' experience in Public Health/Health Education/Health Promotion.
	3.	DHS	The candidate must pass full-time regular course in bachelor's degree in any discipline from any recognized university with mathematics or statistics as a subject at Higher Secondary (10+2) Level.
	4.	FPM	The candidate must pass full-time regular course in MBBS from any recognized University
	5.	FRMTS	The candidate must pass full-time regular course in MBBS / BHMS / BAMS / BUMS / BDS from any recognized University. OR BTech (Biotechnology) recognized by AICTE.
	6.	MPhil RMTS	The candidate must pass full-time regular course in MD / MS / MDS in any discipline. OR M Sc in biological sciences (Physiology, Zoology, Botany, Biochemistry, Microbiology, Immunology, Virology, Biotechnology, Regenerative Medicine / Stem Cell & Veterinary Sciences) OR M Pharm from any recognized university. The candidate must score at least 55% (50% for SC/ST/OBC-A/OBC-B) in post graduate course.
	7.	MPhil CP	The candidate must pass full-time regular course in M.A/M. Sc in Psychology/ Applied Psychology from any recognized university. The candidate must score at least 55% (50% for SC/ST/OBC-A/OBC-B) in the above course.
	8.	MPhil PSW	The candidate must pass full-time regular course in M.A. or M. Sc. in Social Work from any recognized University. The candidate must score at least 55% (50% for SC/ST/OBC-A/OBC-B) in the above course.
	9.	MAN	The candidate must pass full-time regular course in B.Sc. (Hons.) in Food & Nutrition / Dietetics / Food Science / Biochemistry / Physiology / Food Technology OR B. Sc. in Clinical Nutrition and Dietetics from any recognized university. Candidates must score minimum 50% marks in aggregate in the above qualifying examination. **Candidates passing out the above courses before 2016 are not eligible.**
	10.	MSc BT	The candidate must pass full-time regular bachelor's degree (Hons) courses from any recognized university in Life Sciences (or equivalent) or Biochemistry or BTech (Biotechnology) recognized by AICTE.

			The candidate must score at least 55% in the above qualifying examination
	11.	MSc MLT	The candidate must pass full-time regular course in BMLT from any recognized University
	12.	MSc CCS	The candidate must pass full-time regular course in B.Sc. (Critical Care Technology) from any recognized University
	13.	MSc OTS	The candidate must pass full-time regular course in B.Sc. (Operation Theatre Technology) from any recognized University
	14.	MSc PS	The candidate must pass full-time regular course in B.Sc. (Perfusion Technology) from any recognized University
	15.	MHA	The candidate must pass MBBS / BHMS / BAMS / BUMS / BDS OR Any full-time regular bachelor's degree (Hons) course from any recognized university. Candidates must be registered with respective Council (if applicable)
	16.	MASLP	The candidate must pass full-time regular course in BASLP /B. Sc. (Speech and Hearing) / B. Sc. (Audiology & Speech Rehabilitation) / B. Sc. (Hearing, Language and Speech) from any Institute recognized by Rehabilitation Council of India (RCI), New Delhi and affiliated to any recognized university. Admitted candidates must obtain registration with RCI, New Delhi within one month of admission.
	17.	MOT	The candidate must pass full-time regular course in Bachelor of Occupational Therapy/ Bachelor of Science (OT) from any recognized University.
	18.	MPT	The candidate must pass full-time regular course in Bachelor of Physiotherapy (BPT)/ B Sc (PT)/ Bachelor of Physiotherapy (Condensed Course) from any institution affiliated to any recognized university.
	19.	MPO	The candidate must pass full-time regular course in Bachelor of Prosthetics and Orthotics (B.P.O.) OR B Sc (P & O) form any recognized University.
	20.	MPH	The candidate must pass full-time regular course in MBBS / BHMS / BAMS / BUMS / BDS / Master's degree in pharmacy (M. Pharm.) / MA/MSc (in Sociology, Economics, Anthropology, Geography, Rural Development, Psychology, Microbiology, Physiology, Botany, Zoology, Biotechnology, Development Studies) / MSc-Nursing) from any recognized university.
	21.	PGDDRM	The candidate must pass full-time regular course in MBBS / BHMS / BAMS / BUMS / BDS OR The candidate must be a registered rehabilitation professional (BPO/ BSLP/ BPT/ BOT/ BMR/ BRS-MR/ B.Ed-Spl Edn etc) OR The candidate must be a registered rehabilitation professional (D.Ed-Spl Edn/ DHLS, DRT etc)with graduation OR

		The candidate must pass a full-time regular bachelor's degree (Hons) course in Psychology/ Clinical Psychology/ Sociology/ Social Work/ Disability Studies from any recognized university

Note:

1. **'Pass' means completion of all requirements of the course including completion of internship (where applicable) before the date of counselling.**

2. **'Any recognized university' means a university recognized by UGC.**

3. **'Any recognized Board' means the Boards/Councils listed and published in WBJEEB website.**

3.1	**Verification of eligibility criteria.**
	Admit cards for the examination are issued based on the information provided by the candidate. All verifications are done during and after counselling. Hence candidates cannot assume that the personal information shown in the admit card are accepted by the Board.
	If it is found during counselling that any information given by the candidate is/are not correct or if the candidate is unable to produce certificate/document/proof for the same, his/her information will be corrected/modified accordingly which may even make him/her ineligible.
	Similarly, if at any stage during or after counselling it is found on scrutiny that the information/document(s) provided by the candidate is false/incorrect, his/her candidature shall be treated as cancelled even if he/she secured a Merit Rank and/or a seat has been allotted to the candidate. Hence, securing a Rank does not constitute a right/guarantee in favour of a candidate for his/her claim for admission if he/she fails to comply with the required criteria.
4.0	**Seat Matrix.**
	Course wise and institute wise availability of seats will be announced by the concerned authorities before counselling/seat allotment.
5.0	**Reservation of Seats for Gen-EWS/SC/ST/OBC-A/OBC-B/PwD category of students**
	a) The reservation policies of West Bengal State Higher Education Institutions (Reservation in Admission) Act, 2013 and West Bengal State Higher Education Institutions (Reservation in Admission) Rules, 2014 will be followed for admission in reserved seats for SC/ST/OBC-A/OBC-B/ PwD.
	b) Such reserved category seats are restricted to students domiciled in West Bengal only.
	c) However, the reserved seats in Centrally funded Institutions will be available to candidates domiciled in any state in India. Also, in such centrally funded institutes, OBC seats are reserved as OBC category. There is no subdivision in A or B subcategory.
	d) List of reserved seats will be announced by the concerned authority before counseling.
	e) Candidates claiming reserved seats must submit relevant Certificate issued from either of the competent Authorities as enlisted below.
	f) The certificate is to be produced during counselling, admission etc. If the certificate is then found to be invalid, the candidate will lose the opportunity of admission in reserve category.
6.0	**Requirements in terms of Residential/Domicile Criteria**
	a) The State (West Bengal) Residential/Domicile requirement is essential for admission in any **reserved category seat** in any course in any **State (WB) college/ institution**. Such candidates have to produce relevant category certificate issued by the Appropriate Authority of the Govt. of W.B. at the time of counselling and admission.
	b) Similarly, for admission in any reserve category seat in any centrally funded institute, the candidate has to produce relevant category certificate issued by the appropriate Authority of the State Govt. where he/she is domiciled.

7.0	**Competent Authorities in West Bengal for the issuance of SC/ST Certificate for candidates claiming under such reserve category of seats.**
	SC/ST Certificates are to be issued by any of the following authorities:
	(i) Sub-Divisional Officers for all districts except Kolkata
	(ii) District Welfare Officer, Kolkata & Ex-Officio Joint Director, B.C.W. in case of Kolkata Municipal Area (as defined in clause (9) of Section 2 of K.M.C Act, 1980
8.0	**Competent Authorities in West Bengal for the issuance of OBC-A / OBC-B Certificate for candidates claiming under such reserve category of seats:**
	As per Notification vide No. 374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department. Govt. of W.B., the Sub Divisional Officer of a Sub- Division in a District is the certificate issuing authority. In Kolkata such certificate is issued by such an officer as the State Government by modification authorizes. Accordingly, the District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW has been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.
9.0	**Reservation of seats for PwD candidates for allotment and admission:**
	a) The reservation policy, as announced by the government from time to time need to be followed by the admitting Institute.
	b) **However, the reservation policy for admission for PwD candidates may vary course wise and Institute wise. Candidates are advised to go through the admission policy of the respective Institutions**.
	c) The types of disabilities and the percentage of disability for which reservation under PwD category will be admissible (**as intimated by the concerned Authority) is 40% to 70% locomotor disability at lower limb (for all courses).**
	d) No change in the category will be entertained after the last date of correction of application form and no subsequent changes will be effective after declaration of the result.
	e) PwD certificates are to be issued by any of the authorities as given in the Order No. 289-HF/O/PHP/IR-05/2017 dated 29.08.2018 by the Government of West Bengal, Health & Family Welfare Department (PHP Branch).
9.1	**Special facilities to PwD candidates for appearing in the examination.**
	a) **Concessional application fees:** PwD candidates are eligible for 40% concession on application fees. To avail the same, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PwD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office within the last date of online application.
	b) **Compensatory time**: Twenty minutes per hour compensatory time as per duration of examination (On pro-rata basis) will be allowed to the PwD candidates with benchmark disabilities. The candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PwD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office within the last date of online application. **Special arrangement will be made in the office of the Board in Kolkata for such candidates to sit for the examination.**
	c) **Scribe/reader**: Facility of own Scribe/Reader will be allowed to a candidate with benchmark disability and has limitation in writing including that of speed if so desired by him/her. To avail this facility, the candidate must formally apply in writing (enclosing a certificate in the format as given in appendix-1 and a letter of undertaking in the format as given inn appendix-2) to the Chairman, WBJEEB and send/submit the application to the Board office within the last date of online application. **Special arrangement will be made in the office of the Board in Kolkata for such candidates to sot for the examination.**
	d) The Board's decision in this regard will be final and binding on the candidate.

10.0	**Legal jurisdiction**
	a) All matters pertaining to conduct of the examination shall fall within the jurisdiction of Kolkata only.
	b) The Board will not be a party pertaining to any dispute arising in the process of admission to any course of study through the examination.
11.0	**Procedure for submission of application Form, payment of Examination Fees and downloading/printing of the Confirmation Page:**
11.1	The application has to be made **ONLINE** only through the web- portal **http://wbjeeb.nic.in.**
	The application procedure is interactive in nature**.** The steps are briefly described below.
11.2	**Registration**
	a) The candidate will enter personal details such as, name, father's name, mother's name, date of birth, gender, identification type and number, present and permanent address, mobile number, email ID etc.
	b) **Candidates must be careful while entering name, father's name, mother's name, date of birth, gender and domicile. This information cannot be changed/edited/modified under any circumstances.**
	c) Then the candidate has to create password, choose security question/ answer, review and submit the registration.
	d) An application number will be generated and will appear on the screen. Also, SMS/email will be sent to the candidate.
	e) Candidate must remember his/her application number, password, and security question/answer. If the candidate forgets the password, he/she has to recover it through "Forgot Password" option. **There is no other way to recover the password.**
	a) It is not possible for any person/agency to change/edit/input any information without knowing the password. Hence candidates must not share their password with anybody. **The Board will not be responsible for any change resulting from sharing/ divulging of the password**.
11.3	**Application**
	a) At this stage, the candidate needs to fill up various other information such as, domicile, category, PwD status, family income status, religion, nationality, academic details etc.
11.4	**Uploading of images**
	a) The candidate is required to upload JPG/JPEG images of his/her recent colour photograph (10 to 200kB) and signature (4 to 30 kB).
	b) If any document e.g., certificate/marksheet etc. is to be uploaded, it must be in PDF format (50 to 300kB)
	c) All documents are to be uploaded in one go.
11.5	**Payment of Examination Fees**
	After up-loading of images candidates will be directed automatically to the fee-payment step.
	a) The Examination Fees can be paid by Net Banking/ Debit Card/ Credit Card only.
	b) Application fees is ₹3000 **(Rupees three thousand only) per paper plus the Bank's Service Charges** as applicable.
	c) **The fee once paid is not refundable under any circumstances.**
11.6	**Confirmation Page**
	On successful completion of all the above steps, candidate shall automatically be directed to the option for downloading the 'Confirmation Page' which means that the application is **complete**.

APPLICATION IS **NOT COMPLETE** UNTIL THE CONFIRMATION PAGE IS GENERATED.

The confirmation page contains information as given by the candidate. As such, the Board is in no way responsible for any mistake in it. Also, the same information will be repeated in the admit card and the rank card.

Candidate should take a Print-out of the Confirmation Page and should preserve the same carefully till the completion of admission process. **The confirmation page cannot be regenerated after completion of the declared e-counselling and admission process conducted by the Board. Hence it is the responsibility of the candidate to preserve it safely.**

a) If any candidate loses his/her confirmation page, a duplicate can be provided by the Board, but only till 60 days after the date of declaration of result. In order to get a duplicate confirmation page, the candidate must apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "West Bengal Joint Entrance Examinations Board" payable in Kolkata.

11.7	**Correction of application form**

a) It is not possible to correct any primary registration data i.e., **Name, Father's Name, Mother's name, gender, domicile and Date of birth** of any candidate.

b) If any candidate intends to correct any other information in his/her application, he/she can do so during the given **correction period** using the edit mode. **The Board cannot entertain any request for any correction under any circumstances beyond the correction window period.**

c) **Also, the Board will not make any correction on behalf of any candidate**.

d) Confirmation page, admit card, rank card etc. will be issued with the personal detail as is given by the candidate. In case of any problem to the candidate during admission or thereafter due to any mistake committed by him/her, **the Board is not able to render any help e.g., issuing any letter of correction**. The candidate must take corrective actions at his/her end with the institute, where he/she takes admission

12.0	**Admit Card**

a) Admit cards will be generated on the notified date for the student to download and take a print. Candidate must carry a printed hard copy of the admit card to the examination centre.

b) **Candidates must ensure that the admit card is not mutilated/ distorted/ soiled even by accident. Candidates with such mutilated/ distorted/ soiled admit cards will not be allowed to appear in the examination.**

c) If a candidate needs a duplicate admit card after the examination, the same can be provided by the Board, but only till 60 days after the date of declaration of result. In order to get a duplicate, the candidate must apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "West Bengal Joint Entrance Examinations Board" payable in Kolkata.

13.0	**Allocation of examination centre**

The examination will be conducted in **Kolkata- Salt Lake/New Town zone only.**

14.0	**Evaluation and declaration of result**

a) **WBJEEB does not publish any rank/score list**.

b) Result will be published in the form of Rank Card, which will contain all relevant ranks and total score. The Board never publishes rank list.

c) Candidates can view and download their rank card by logging in with their password.

d) Duplicate rank cards cannot be generated at any later stage after completion of counselling and admission. Hence candidates are advised to retain their rank cards carefully in a secured place for all future purpose.

e) If a candidate needs a duplicate rank card even after completion of counselling and admission, the same can be provided, but only till 60 days after the date of declaration of result.

|	
	f) In order to get a duplicate rank card, the candidate must apply to the Board and pay a processing fee of Rs. 500/- by a bank draft in the name of "West Bengal Joint Entrance Examinations Board" payable in Kolkata
	g) Ranks cards with scores will be issued to all candidates, who appeared in the examination. But all **may not be awarded a rank and hence may not be eligible for counseling**, for which a cut off rank and/or a cut off score will be decided by the board
15.0	**Counselling/seat allotment and admission**
	a) A separate notification with details of counseling/seat allotment and admission will be published in **www.wbjeeb.in** and **www.wbjeeb.nic.in** in due course after publication of result.
	b) Course-wise and institute wise availability of seats as to be provided by the Competent Authorities will also be published before counseling and seat allotment.

Certificate regarding Physical limitation in examination to write.

This is to certify that, I have examined Mr./Ms./Mrs. _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability), S/o\D/o _____ a resident of _____ (full address with village, district, state) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Name of the candidate:

Name of ID proof:

ID number:

Photograph of the candidate
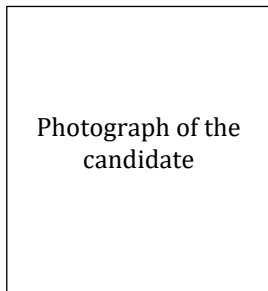
Signature

(Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of Government Health Care Institution)

Name and Designation

Name of the Government Health Care Institution
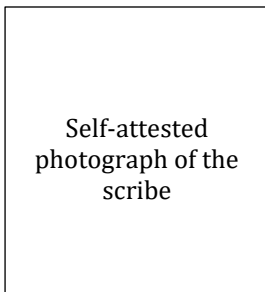
Place:

Date:

Letter of Undertaking for Using Own Scribe

I, _____ , a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Application No. _____. My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is _____ . In case subsequently it is found that his/her qualification is not as declared by the undersigned and/or is beyond my qualification, I shall forfeit my right for admission and claims there to.

<table>
<tr><td>Self-attested photograph of the scribe</td><td>Signature of the candidate with disability</td></tr>
</table>

Name of the scribe:

ID of the scribe:

IN No.

Place:

Date:

Rules of the Examination

1. Candidates are advised to enter the examination centres at least 30 minutes before commencement of the test.

2. Be sure about the exact location of your examination centre and means of commuting, in order to avoid any inconvenience on the day of examination.

3. No candidate will be allowed to seat for the test in any centre other than the one allotted to him/her and as is mentioned in the admit card.

   Any candidate found to occupy a seat other than the one allotted to him/her will be **reported against** & his/her paper will be cancelled.

4. Carry the following documents to enter the examination centre.

   a. A hard copy of admit card.

   b. A copy of colour photograph as was uploaded during online application.

   c. Any photo identity card in original such as Aadhaar card/ Pan card / Passport/ voter card/ 10th standard admit card/ School – ID card/any photo identity card issued by any Govt. Agency.

5. Frisking may be carried out while entering the centre for checking prohibited objects.

6. Candidates are advised to take their seats at least 15 minutes before the test.

7. No candidate will be allowed to enter the examination hall **beyond the scheduled time of commencement of the test under any circumstance**.

8. Candidates are not allowed to carry any written or printed material, calculator, docu-pen, log table, wristwatch, any communication device like mobile phones etc. inside the examination hall. Any candidate found with such items will be **reported against** & his/her candidature will be summarily cancelled.

9. Question booklets will be distributed well before commencement of the test.

10. Read the instructions given on OMR & on the cover page of question booklet very carefully.

11. Write roll number at the appropriate places on the OMR. Wrong entry of roll number may lead to rejection of the OMR or wrong scoring, for which the Board will not remain responsible. If any candidate makes any mistake, he/she must not overwrite. Request the invigilator to strike it out & rewrite the correct numbers and put his/her signature.

12. Darken appropriate bubbles of Roll number.

13. Write your name in BLOCK LETTERS, the course you are appearing for & put your signature in appropriate places on the OMR. Do not put any stray mark anywhere else; it may lead to rejection of OMR.

14. Question booklet seals can be opened only at the time of commencement of test and as will be announced by the invigilator. Check all the pages of question booklet. If there is any damage or missing page or any difficulties to read the question booklet, ask your invigilator to replace it.

15. Maintain silence during the test. Any conversation/gesticulation or creation of disturbances will be deemed as misdemeanor. If any candidate is found adopting any unfair means, his/her candidature will be cancelled, and / or he/she will be debarred either permanently or for a period of time as is deemed fit by the Centre- in- Charge.

16. No discussion will be allowed with the invigilator regarding any question.

17. Candidates may do rough work in the space provided in the question booklet.

18. No candidate will leave his/her seat without permission of the invigilator until the test is over.

19. No candidate will leave the hall till the end of the test & all OMRs are collected & tallied by the invigilator.

20. Candidates can take his/her question booklet after the test.

21. If any Examinee is found impersonating, he/she will be **handed over to the police** & candidature of the original candidate will be cancelled outright.

<<END OF DOCUMENT>>